

**GOVERNMENT OF THE DISTRICT OF COLUMBIA**

Child and Family Services Agency



CONTRACTS AND PROCUREMENT ADMINISTRATION

**DETERMINATION AND FINDINGS  
FOR A  
SOLE SOURCE CONTRACT**

**CONTRACT NO.:** DCRL-2015-R-0121  
**CAPTION:** Audio Visual Maintenance, Upgrade and Systems Integration  
**PROPOSED CONTRACTOR:** Advanced Network Consulting  
**PROGRAM AGENCY:** Child and Family Services Agency

**FINDINGS**

**1. AUTHORIZATION:**

D.C. Official Code § 2-354.04, 27 DCMR 1304, 1700 and 1701

**2. MINIMUM NEED:**

The Child and Family Services Agency (CFSA) needs the contractor to maintain the AV equipment currently being operated by CFSA employees, and replace and integrate the system so that the equipment can function efficiently.

**3. ESTIMATED REASONABLE PRICE:**

\$79,861.45

**4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT**

- (a) CFSA provides important services to promote the safety and well-being of children and families. The agency coordinates public and private partnerships to preserve families through foster care, adoption, and child welfare services, and to protect children against abuse or neglect.
- (b) Advanced Network Consulting performed the initial install of all the AV systems currently being used in CFSA Conference rooms in FY16. This procurement is a continuation of that effort and includes a one year maintenance agreement. They will upgrade software programming of the AV system and add the peripherals compatible with the existing equipment. The projectors previously installed have failed to operate effectively with the current equipment, which requires replacement and integration.
- (c) Advanced Network Consulting has performed this work before and they are consistent with the standards put forth by the Office of the Chief Technology

Officer.

- (d) Therefore, it is in the best interest of CFSA to procure the services, via sole source, from Advanced Network Consulting, the current vendor that possesses the singularly available capability deemed essential to meet CFSA's technology services to promote the safety and well-being of children and families and to protect children against abuse or neglect in the District.

**5. CERTIFICATION BY AGENCY HEAD:**

I hereby certify that the above findings are true, correct and complete.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Raymond Davidson  
Director

**6. CERTIFICATION BY CONTRACTING OFFICER:**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received. I recommend that the Chief Contracting Officer approve the use of the sole source procurement method for this proposed contract.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tara Sigamoni  
Chief Contracting Officer

**DETERMINATION**

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under either Section 402 or 403 of the District of Columbia Procurement Practice Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code §2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tara Sigamoni  
Agency Chief Procurement Officer